

**French Creek Residents Association
Annual General Meeting Minutes
Wednesday, May 8, 2024
St. Columba Presbyterian Church**

1. Call to order.

The meeting was called to order at 7:10 pm with approximately 40 people in attendance. A quorum was present (10 or more members, excluding the Executive).

2. Greetings and announcement of chair.

Past President Rob Williams introduced himself as Chair for the meeting and welcomed everyone.

3. Introduction of Board Members and guests.

Chair Williams introduced and thanked the other outgoing members of the FCRA Executive - Mike Cook, Vice President; Jervis Swannack, Vice President; Barb Riordan, Treasurer; Directors; Lyle Hollingworth, Brian Coath, Pat Weber and Mike Butler. Directors Brian Coath, Pat Weber and VP Mike Cook were unable to attend the meeting. The Chair introduced the guest speakers on the agenda; Murray Walters, RDN Manager Water Services and Lehann Wallace, Director RDN Area G.

4. Approval of Agenda.

The Chair asked for any additions or amendments to the Agenda. Motion to approve the Agenda. M/S Mike Butler, Barb Riordan. Carried.

5. Approval of May 10, 2023 Annual General Meeting Minutes.

Motion to approve the Minutes of the Annual General Meeting as distributed to members and posted on the Association website. M/S Jervis Swannack, Mike Butler. Carried.

6. Financial Report

Treasurer Barb Riordan presented the Annual Financial Report to March 31, 2024, as appended. In summary, the closing balance was \$2,882.85 with revenue from dues of \$1,649.82, no interest and expenses of \$1,134.64. The largest regular expense at \$690.00 is Directors and Officers Liability Insurance which is necessary if the society is to expect Members to run for these positions. The Financial Statement is based on cash accounting principles. Motion to accept the Treasurer's Report. M/S Barb Riordan, Harry Broersma. Carried.

7. Presentation about Facebook for FCRA

Via PowerPoint member Kate Smyth displayed and explained the new Facebook pages that now appear on the FB site. We have a private page which only members can view and post comments and a public page where anyone can view and post comments after approval by the Administrator. The idea behind this effort is to attract residents to the association and increase our membership. Kate and her husband David will maintain the pages and act as Administrators.

8. Presentations:

Murray Walters, Manager RDN Water Services

Murray presented a detailed outline on watersheds and aquifers. This also included an explanation of user and operating costs for the French Creek Water Service Utility (Sandpiper) as below. He offered extensive information on water resources and drought levels. There were numerous questions from attendees as to the high user rate paid to Qualicum Beach for water usage.

Lehann Wallace, RDN Area G Director.

A summary of Director Wallace's presentation is appended below.

9. Election of Officers and Directors.

A slate of nominees was presented and distributed to Members. Chair Williams asked for volunteers from the floor for President, Secretary and Director positions. Two members volunteered to stand for Directors positions.

President - vacant.

Michael Cook and Jervis Swannack agreed to stand for VP and were acclaimed

Barb Riordan agreed to stand for Treasurer and was acclaimed.

Secretary – vacant.

As per Bylaws, the Association may have up to 6 Directors:

Lyle Hollingworth, Brian Coath, Mike Butler and Rob Williams agreed to let their names stand for election.

Members Kate Smyth and Judy McHale volunteered to stand for election..

This number of candidates being within the allowable limit, all were acclaimed.

10. Further general questions and announcements

No further questions were asked considering the in-depth comments from attendees during the guest presentations.

11. Adjournment

All business being complete, the Chair adjourned the meeting at 9:30 pm.

Minutes prepared by Chair Rob Williams and reviewed by Treasurer Barb Riordan.

Minutes are subject to review and adoption at the next Annual General Meeting in 2025

**French Creek Residents Association
Annual General Meeting
May 8, 2024
2023/2024 Financial Report**

Opening Balance - April 1, 2023	\$2,367.07
Income - Membership Dues	\$1,649.82
Expenses	\$1,134.64
Closing Balance - March 31, 2024	\$2,882.25

Expenses included:

Insurance for 2023 AGM	\$ 65.00
Room Rental for 2024 AM	\$ 120.00
Insurance for 2024 AGM	\$ 65.00
Directors & Officers Liability Insurance	\$ 690.00
Room Rental for Board Meetings	\$ 127.35
2023 Society Registration	\$ 40.00
Website Domain	\$ 27.29
TOTAL	\$1,134.64

French Creek Water Service Area

Finances

2024 Budget Details

- Common costs are split by number of connections
- Total budget \$463,000 - \$119,000 (to TQB) = \$344,000
- Wages and benefits \$ 92,000
- Administration (RDN) \$ 30,000
- Planned equipment replacement \$ 8,000
- Capital \$115,000
- Capital Reserve contribution \$ 42,000
- Shared services (Field shop, vehicles, \$ 16,000
- Maintenance / Operating expenses \$ 41,000
- \$344,000

Current reserve balance is ~\$200,000.

- Reservoir replacement plan
- Engineer and cost estimates for AC pipe replacement
- Significant unplanned maintenance

Community Issues Assessment:

Area G was successful in achieving a \$45,000 grant to commence the process of examining governance services: The objectives of the CIA for Area G include:

- Identify/describe the different roles, responsibilities, and jurisdictions of service providers;
- Assemble information on existing service delivery arrangements and governance relationships;
- Identify current and emerging issues and pressures related to services as seen by residents;
- Better understanding of how decisions are made and the relationships between service providers;
- Provide opportunities for residents, property owners, improvement districts and First Nations to articulate the issues they see in Electoral Area G; and
- Summarize findings for consideration to the RDN Board.

The final report is anticipated to include descriptions of the current governance and service delivery arrangements in Area G and provide a synopsis of the current issues, concerns, and opportunities identified by the community, First Nations, improvement district, and private water utilities within Area G and with Parksville and Qualicum Beach.

Here is a list of links on topics mentioned:

Mount Arrowsmith BC | Striking a Balance:

<https://youtu.be/OOHStZSVGbc?si=rYPHCf836XH-PWcX>

French Creek RDN Parks Updates:

<https://www.getinvolved.rdn.ca/fce-nature-preserve>

<https://www.getinvolved.rdn.ca/boulton-community-park>

French Creek Community Park:

The RDN Natural Areas Parks Operations Coordinator has reached out to concerned residents of Ava Place and the Friends of French Creek Conservation Society for a meeting to solidify safety procedures and to establish a single point of contact with the Friends of French Creek Conservation Society to streamline communications on the removal of invasive species project underway. \ on the map indicated:



FC Pollution Control Centre

<https://www.getinvolved.rdn.ca/french-creek-expansion>

1236 Island Highway and 957 Lee Road

<https://www.getinvolved.rdn.ca/pl2023-045>

RDN Liquid Waste Management Plan Amendment

<https://www.getinvolved.rdn.ca/lwmp-amendment>

RDN Financial Plan:

<https://www.getinvolved.rdn.ca/rdn-budget-talks>